

Portable Ladder Monthly Inspection

Inspector: _____

Ladder: _____

Date: _____

✓Check Pass X Fail NA = Not Applicable

<u>INSPECTION ITEM</u>	<u>PASS</u>	<u>FAIL</u>	<u>NA</u>
1. Side rails undamaged			
2. Rungs undamaged			
3. Ladder joints are tight			
4. Rungs and side rails free of grease and slip hazards			
5. Safety feet present			
6. Pulleys in good condition (extension ladders)			
7. Ropes in good condition (extension ladders)			
8. Ladder locks functional (extension ladders)			
9. Ladder stops functional (extension ladders)			
10. Spreaders and hinges operational (step ladders)			
11. Warning signs legible			

Corrective Action: _____

REMOVE DAMAGED OR DEFECTIVE LADDERS FROM SERVICE IMMEDIATELY